As a summer intern at The National Council for Science and the Environment (NCSE) I worked on several different tasks. My main and most important task was to create a detailed database on the different schools in the United States that had environmental studies programs. I had to look at their majors, minors and interdisciplinary programs. The second task that I worked on was a huge mailing to the partner schools of the NCSE. The purpose of the mailing was to ensure their partnership for another fiscal year. We additionally worked to bring in new partners by informing them on the work that the NCSE does and the perks of being a partner with NCSE. Working with the NCSE allowed me to better understand the inner working of a non-profit that focuses on environmental issues.

Interning with NCSE this summer was a wonderful experience. In the weekly staff meetings, I was able to hear the employees discuss their progress on their different programs. I also learned about the process of applying for grants. The employees must work together in order to get the grant completed, they have to research, outline and then write the grant, which can take weeks or months. In the office the employees are all working for different organizations, but in the staff meeting you could see how all of the different organizations worked together to make the NCSE a better organization.

As an Intern I was given the privilege to attend the conference they were having for their Environmentor Program. I helped out with the students, I chaperoned them on a boat trip around the Potomac. During this summer I was able to work on my writing, researching and phone skills. I had to call some of the colleges and speak with their environmental studies department chair about their programs in order for me to complete the database thoroughly. For
one of my smaller project I had to write a three page document for the Environmentor students
detailing the importance of proper research and the vast amount of information on the internet.

Aside from the professional experience I obtained this summer, I made great contacts in
the office. I was able to shadow employees on their meeting with Environmental organizations,
and sit in on meetings. I am now certain about working for a nonprofit once I receive my
masters. This summer working with NCSE provided me with an insightful experience and
allowed me to come to a finally decision about my future endeavors.